



STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
PROBATION OVERSIGHT COMMISSION
WORKING GROUP
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374
LOS ANGELES, CALIFORNIA 90012

Wednesday, November 9, 2016

12:00 PM

AUDIO FOR ENTIRE MEETING (16-5710)

Attachments: [Audio](#)

Call to Order.

Chair Chodroff called the meeting to order at 12:04 p.m.

Present: Chair Carol Chodroff, Vice Chair Alex Johnson, Gabriella Holt,
Don Meredith and Jose Osuna (arrived at 12:08 p.m.)

I. ADMINISTRATIVE MATTERS

1. Approval of the Minutes for the meetings of October 26, 2016 and November 4, 2016; and discussion of next steps. (16-5592)

On motion of Member Holt, seconded by Vice Chair Johnson, Member Osuna being absent, the Probation Oversight Commission Working Group approved the October 26, 2016 Minutes, and continued the approval of the Minutes for November 4, 2016 to a future meeting.

Attachments: [10-26-16 Minutes](#)
[11-04-16 Minutes](#)

II. REPORTS

2. Reports and/or updates by the Interim Chief Probation Officer and/or staff. (16-3142)

Cal Remington, Interim Chief Probation Officer, provided an update for the Working Group. Chief Remington informed the Working Group that the newly appointed Chief Probation Officer, Terri McDonald, will visit the Working Group's meeting this day, and that Chief McDonald will be meeting with RDA on November 30, 2016, and that Deputy Chief Probation Officer, Sheila Mitchell's start date is January 14, 2017. Chair Chodroff inquired as to training for Chief McDonald relative to juvenile issues. Chief Remington

indicated that Terri McDonald will be able to synthesize information very quickly and having Sheila is a benefit. Member Meredith indicated that Chief McDonald is an extremely effective change agent. Chief Remington informed the Working Group that he will be available through the transition, and discussion ensued relative to the separation of adult/juvenile probation.

After discussion, by Common Consent, there being no objection, the Working Group received and filed the update.

3. Report by the Chief Executive Office regarding the memo to the Board of Supervisors with the Probation Oversight Commission Working Group's Recommendations, process and next steps. (16-5597)

Dardy Chen Chief Executive Office, addressed the Working Group and provided a report regarding the timeline for the final recommendations to the Board of Supervisors, and a discussion ensued.

After discussion, by Common Consent, there being no objection, the Working Group received and filed the report.

III. DISCUSSIONS

4. Discussion of the information obtained from the Meetings of October 26, 2016 and November 4, 2016, pending reports and next steps. (16-3493)

Discussion relative to the previous meeting's presentations was taken up under Agenda No. 5.

5. Discussion of and processes for review of the "Working Document Recommendations" which contain draft recommendations and/or comments of the Working Group Members and/or other sources relating to the creation of a Probation Oversight Commission. (16-3746)

Armando Herman addressed the Working Group and requested that the homeless not be forgotten in their recommendations and that time be taken to thoroughly address each issue. Vice Chair Johnson responded to Mr. Herman's concerns and informed him of the various Town Hall meetings and community groups that have provided their input to the Working Group over the past nine months.

Kim McGill from Youth Justice Coalition addressed the Working Group and read personal letters from Maria Luis Barrego and Steven Melendez, parents of juvenile probationers. Chair Chodroff requested Ms. McGill to continue to solicit feedback from parents and family caregivers.

The Working Group reviewed the Executive Summary relating to the Working Document Recommendations, and discussion ensued relative to the Office of Independent Monitor (OIM). Member Meredith suggested that a statement be included that the OIM shall be retained in its current form until such time that the Office of Inspector General for the Probation Department is formed. The Working Group continued their discussion and made structural and language changes as follows:

Vice Chair Johnson made a suggestion that the Executive Summary be revised to align with the Recommendations and be reviewed after all the Recommendations have been finalized. The Working Group concurred. In the interim, the Working Group agreed that an overview should be added to the Executive Summary relative to the proposed Oversight Commission and the formation of an Inspector General for the Probation Department.

The Working Group recessed at 1:31 p.m. and reconvened at 1:35 p.m. with all Working Group Members being present.

Discussion ensued relative to the Working Document Recommendations Section I. The Working Group made the following changes:

Recommendations

I.A. Sybil Brand, revised Header

I.B. Civil Grand Jury, Strike from Recommendations

I.C. Language added relative to the Auditor-Controller's DOJ Project

After Discussion, on Motion of Member Holt, seconded by Vice Chair Johnson, unanimously carried, the Probation Oversight Commission Working Group approved the revisions to the Working Document Recommendations, Section I.

Discussion ensued relative to the Working Document Recommendations Section II. The Working Group made the following changes:

II.A. Additional wording added relative to inspections

Added a II.B. Header and included language relative to the Office of Inspector General taken from IV.B. 8-9.

After Discussion, on Motion of Member Holt, seconded by Vice Chair Johnson, the Probation Oversight Commission Working Group approved the revisions to the Working Document Recommendations, Section II.

The Working Group recessed at 2:27 p.m. and reconvened at 2:29 p.m. with all Working Group Members being present.

Discussion ensued relative to the Working Document Recommendations Section III. The Working Group made the following changes:

- III. A. Header was revised and language changes within the body**
- III.B. No change**

After discussion, on motion of Vice Chair Johnson, seconded by Member Holt, unanimously carried, the Probation Oversight Commission Working Group approved the revisions to the Working Document Recommendation, Section III.

Chair Chodroff acknowledge the attendance of the newly appointed Chief Probation Officer, Terri McDonald, and the Working Group made self-introductions.

Mark Delgado, Executive Director, CCJCC, addressed the Working Group and answered questions relative to the JJCPA.

The Working Group recessed at 3:51 p.m. and reconvened at 4:05 p.m. with all Working Group Members being present.

Discussion ensued relative to the Working Document Recommendations, Section IV. The Working Group made the following changes:

- IV.A.2. Removed from Recommendations and added to Overview Narrative**
- IV.3. Language changes**
- IV.4, 5 combined and revised language**
- IV.7. Removed from Recommendations**
- IV.8. Removed from Recommendations**
- IV.B. 1. Removed from Recommendations and added to Overview Narrative**
- IV.B.3. Removed from Recommendations**
- IV.B.4. Word change**
- IV.B.5. Title revision and language change**
- IV.B.6. Language change**
- IV.B.7. Title change**

IV.B.8&9. Removed from Recommendations and added to Overview Narrative

IV.C. 1. Removed Title and replaced with Title for IV.C.3.

IV.C.2. Removed from Recommendations

IV.C.3. Removed language and moved Title to IV.C.1.

IV.D.1. Added language regarding appointment process and term limits

IV.D.2. Language change

IV.D.3. Title change

IV.D.5 Removed and added to Section II.B.

IV.D.6. Language change

Appointment Process

The appointment process was merged into the language with Section IV.D.1. and the following was added:

Inclusion of the courts

Inclusion of Community Involvement

Inclusion of Family and Caregivers

Inclusion of Department of Children and Family Services

After discussion, on motion of Member Holt, seconded by Vice Chair Johnson, unanimously carried, the Probation Oversight Commission Working Group approved the revisions to the Working Document Recommendations, Section IV, including the changes to the Appointment Process.

Discussion ensued relative to the Findings. The Working Group made the following changes:

Findings

Add Overview Narrative prior to the listing of the findings;

1. No changes

2. Moved to Findings I.

3. Removed from Findings

4. Added language to Findings No. 7.

5. No changes

6. No changes

7. Added language from Findings 4.

8. No changes

9. Revised language

10. No changes

11. Removed from Findings

12. Removed from Findings

13. Removed from Findings and incorporated to IV.B.4.
14. Removed from Findings
15. through 18 No changes
19. Removed Title and combined language under Finding 10.
20. Title change
21. Removed last sentence
22. Language change
23. through 29 Removed from Findings
30. Removed last sentence
31. Removed last sentence
32. No changes
33. through 35. Removed last sentence from each.
35. Removed from Findings and added to IV.B.2.
36. Removed from Findings and added to II.B.
37. Numbered incorrectly - no change
38. No changes
39. Moved and incorporated into IV.B. 2
40. Moved and incorporated into IV.B. 2
41. Moved and incorporated into IV.B. 2
42. Moved to IV.D1. and removed last sentence

After discussion, on motion of Vice Chair Johnson, seconded by Member Osuna, unanimously carried, the Probation Oversight Commission Working Group approved the revisions to the Working Document Recommendations, Section IV.

Attachments: [Working Document Recommendations v. 11-4-16](#)

IV. MISCELLANEOUS

6. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Probation Oversight Working Group subsequent to the posting of the agenda. (16-2018)

The Working Group discussed the scheduling of an additional meeting. Friday, November 18, 2016 at 12:00 noon was the date that most Working Group Members are available. Chair Chodroff will join the meeting by conference call. Commission Staff will secure a location and advise the Working Group Members.

7. Opportunity for members of the public to address the Working Group on items of interest that are within the subject matter jurisdiction of the Working Group. (16-3289)

There were none.

8. Adjournment of the Meeting of Wednesday, November 9, 2016. (16-5600)

The Regular Meeting of November 9, 2016 was adjourned at 5:55 p.m.